HCDExchange Advisory Committee Terms of Reference 2021

February 2021

Background

HCDExchange is a community of practice dedicated to advancing learning and generating evidence on the impact that human-centered design (HCD) can have on adolescent sexual health programming (ASRH). We seek to explore, test, document and evaluate the benefits and challenges related to integration of HCD and ASRH in low-resource settings, particularly countries in Sub-Saharan Africa and South Asia. Our work aims to generate evidence which stakeholders working in the field can use to advance and improve design-led ASRH interventions. HCDExchange aims to achieve this through an active community of practice, primarily centred on youth and powered by a supportive infrastructure.

In 2021, we are working with the members of the community of practice to:

- [Shape and validate the Learning Agenda](#) for the HCD+ASRH field
- Generate and curate HCD+ASRH evidence on four topics.
    1. Adolescent ASRH Insights
    2. Youth Integration in HCD+ASRH
    3. Monitoring and Evaluation on HCD+ASRH
    4. Quality and Standards for HCD+ASRH
- Setting up a community forum to be a space for discussion, validating and dissemination of HCD+ASRH topics, and particularly the learning areas mentioned above
- Creating an online repository that pulls together information and evidence on projects, programs and initiatives that employ HCD processes within ASRH programmes
- Pilot an HCD+ASRH [design fellowship](#) that places human-centered designers in organizations that specialize in ASRH
- Deepening community engagement and collaboration among HCD+ASRH actors

HCDExchange Advisory Committee

With regard to strengthening the Secretariat, the HCDExchange formed an Advisory Committee in July 2020 to provide the Secretariat with expertise, leadership support, and strategic direction. Primarily comprised of dynamic, passionate and experienced leaders in the HCD+ASRH community, the Advisory committee:

1. Lend their voices and influence as HCD+ASRH champions
2. Advocate for the adoption of good practices and for the generation of evidence
3. Broker partnerships and create opportunities to secure political and financial capital for the HCDExchange and community of practice

The committee served for an initial period of six months and conducted a retrospective exercise in December 2020, which highlighted three main strategic reflections based on their experience as outlined below.

Opportunities for substantive engagement

Advisory Committee members highlighted the opportunity to make an in-depth contribution to the development of the HCDExchange community strategy, and their contributions to shaping the HCExchange's overall priorities for the 2021 work plan as particularly meaningful. Moving forward, members would like to further deepen engagement and contribute to more advocacy and networking towards the HCDexchange mission.

Exchanging value with their colleagues

Advisory Committee members indicated that the opportunity to provide input into the HCD+ASRH learning agenda for the field was a unique opportunity to learn from their colleagues about the motivations, pain points, and questions that are still under explored in the field. In 2021, members would like to also prioritize creating dialogue on certain themes that are less frequently discussed in the community of practice.

Diversity and Inclusion

Advisory Committee members expressed appreciation for the effort made to include youth, francophone West African, and South Asian representatives in the committee. Jointly with this team, there was an agreement to review the TOR, to determine changes, continuity and new members.

Serving in the 2021 HCDExchange Advisory Committee

Based on these reflections, the HCDExchange is diversifying the Advisory Committee and opening up to new membership. To join the team, below are brief requirements. You will need to:

Be a member of the HCDExchange community of practice:

Which means you are drawn from one of the constituent actors: designers, evaluators, funders, government, youth and implementing organizations with geographical alignment in Sub Saharan Africa and South Asia; and who have read and signed the [community participation guidelines](#).

Be excited to join a team driving learning on HCD+ASRH through an vibrant youth centric community.

We recognize that we are on an ambitious journey with two extensive goals: building a vibrant community and curating and generating learning on HCD+ASRH. These require our collective energy, skills and experience. To minimize ceremonial roles and foster agility, the advisory committee will keep as an active lean team of 7-9 active members. Advisory committee members serve in a voluntary, non-compensated capacity.

Be willing to serve at least a 9 month term, until Dec 2021, with a maximum of once every quarter for a 2-hour virtual meeting.

For this period, the advisory committee will serve until the end of 2021, with eligibility for re-appointment upon a joint review in Dec 2021. We will conduct quarterly meetings that will be two hours long. We will have a dedicated HCDExchange Programmes Analyst as a point person for correspondence from the HCDExchange to provide a list of community events, and documents requiring attendance and review in advance for adequate planning.

Expression of Interest

We invite community members who are interested in lending their expertise as Advisory Committee members and discussing this role further to express their interest via this [application form](#) by March 15th 2021.